

DIRECTIVE

WORKFORCE INVESTMENT ACT

Number: WIAD04-10

Date: October 15, 2004
69:179:pc:8480

TO: WORKFORCE DEVELOPMENT COMMUNITY

SUBJECT: FINAL PY 2003-04 PERFORMANCE

EXECUTIVE SUMMARY:

Purpose:

The purpose of this directive is to publish the Local Workforce Investment Area (LWIA) performance goals and actual performance for Program Year (PY) 2003-04.

Scope:

This directive applies to all LWIAs.

Effective Date:

This directive is effective on the date of issuance.

REFERENCES:

- Workforce Investment Act (WIA) Sections 136(b) and 136(c)
- Title 20 Code of Federal Regulations (20 CFR) Part 666
- Department of Labor (DOL) Training and Employment Guidance Letter (TEGL) 7-99, Core and Customer Satisfaction Performance Measures for the Workforce Investment System (March 03, 2000)
- DOL TEGL 8-99, Negotiating Performance Goals; and Incentives and Sanctions Process under Title I of WIA (March 03, 2000)
- DOL TEGL 22-02, Negotiation of Performance Goals for Program Years Four and Five Under Title I of WIA (March 24, 2003)
- WIA Directive WIAD03-13, Proposed Performance Levels for PY 2003-04 (May 25, 2004)

STATE-IMPOSED REQUIREMENTS:

This directive contains no State-imposed requirements.

FILING INSTRUCTIONS:

This directive supersedes WIA Directive WIAD03-13, dated May 25, 2004, and finalizes WIA Draft Directive WIADD-81, issued for comment on September 24, 2004. Retain this directive until further notice.

BACKGROUND:

The WIA Section 136(b)(2) specifies 15 core performance measures for the WIA program.

The Secretary of Labor provides detailed definitions of these measures in TEGL 7-99. The WIA Section 136(c)(2) states that the local board, the chief elected official, and the Governor shall negotiate and reach agreement on the local levels of performance for each of the core performance measures. Working in collaboration with the California Workforce Investment Board, the Employment Development Department's (EDD) Workforce Investment Division (WID) has delegated authority to implement this negotiation process.

The WID published preliminary local area performance goals in WIA Directive [WIAD03-13](#) (May 25, 2004.) For those local boards that requested renegotiation of those levels, final goals were released via electronic mail to the local area administrator on July 23, 2004.

POLICY AND PROCEDURES:

Attachment 1 provides a summary of the goals by funding stream and local area. Attachment 2 provides the goals relative to actual performance for PY 2003-04. The data published in Attachment 2 provides the basis for determining PY 2003-04 exemplary performance incentive awards and for determining those local areas required to complete corrective action plans for nonperformance. For details on the exemplary performance process please refer to WIA Directive [WIAD01-11](#) (March 11, 2002.) For information regarding the definition of nonperformance please refer to WIA Directive [WIAD02-4](#) (September 18, 2002.)

ACTION:

This information should be made available to all program staff and the Local Workforce Investment Board.

INQUIRIES:

Questions regarding how to process the performance calculations through the JTA system should be directed to the JTA Help Desk at (916) 653-0202. Specific questions regarding the established performance goals may be directed to Leon Arcuri, Manager, Performance Management Unit, at (916) 654-8293 or your [Regional Advisor](#).

/S/ BOB HERMSMEIER
Chief
Workforce Investment Division

Attachments are available on the Internet:

1. [PY 2003-04 Performance Goals by Local Areas](#) (PDF)
2. [Goals Relative to Actual Performance for PY 2003-04](#) (474k) (PDF)